



Consulate General of Pakistan Sydney/
High Commission of Pakistan Canberra

Lost Passport Report

*One Recent
Passport Size
Photographs
(white background)*

Part-A (Particulars of the Case)

1	Name of the Passport Holder				
2	Father's / Husband's Name				
3	Place and Date of Birth				
4	Full Address in Pakistan				
5	Full Address in Foreign Country	No., Street		Suburb	
		State		Country	
		Phone No.		e-mail	
6	Profession				
7	Lost Passport No.				
8	Date / Year of Issue of Passport				
9	Place of Issue of Passport				
10	Countries for which Passport was endorsed				
11	Period of Validity of Passport				
12	Date and Place of Renewal, if any				
13	Date of Arrival in the Country Abroad				
14	Date and Place of Loss of Passport				
15	Circumstance of loss of Passport				
16	Particulars of the Report to the Police				

PART-B Statutory Declaration

I _____ s/o, d/o, w/o _____ do hereby solemnly affirm and declare the following as per the requirements of the Statutory Declaration Act of 1959:

- That I am the holder of the lost passport, issued by the competent authority in Pakistan as per the details given above (Part-A of the Application);
- That I hold a CNIC / NICOP which is genuine and valid (particulars mentioned in Part-A of the Application);
- That whatever is stated above (Part-A and B) is true and correct to the best of my knowledge and belief;

I understand that if I intentionally make a false statement in a statutory declaration I will be guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

Date: _____

Signature of the Applicant: _____

INSTRUCTIONS:

1. Please fill in the complete form
2. Attach copies of the required documents listed below. These documentary requirements are in addition to the other category-wise requirements (e.g. fresh / renewal / modification) in case of lost passport:
 - i. Duly signed lost passport report, on Mission's prescribed proforma.
 - ii. Lost passport fee applicable as per First lost and Second lost (Processing fees schedule).
3. **Please Note that in** case of lost Manual (hand written) Passport, verification would be sought from the relevant office from where lost passport was issued.
4. **In Renewal / Modification of MRP, following documents are required in addition to the above list:**
 - i. Valid NICOP, CNIC or NADRA Form B with its photocopy (for children below 18 years).
 - ii. Children below 18 years who are in possession of valid NICOP are also required to renew their NICOP on reaching the age of 18 years.
 - iii. Photocopy of first 2 pages of the lost passport.
 - iv. Valid visa (Photo Copy of Visa sticker or Visa Grant Notice).
 - v. Form S-1 (if any) and Birth Certificate (if any) and photocopies thereof.
 - vi. Parent's Passports, CNIC / NICOP and valid visas photocopies thereof.
 - vii. Separate pre-paid self-addressed registered postal envelope for each applicant, if opting for postal delivery (Note down its tracking no for your record and tracking in future: High Commission / Consulate General takes no responsibility to keep its record).

Processing Fees:

No. of Times Lost	Fee
First Time Lost	Double Fee (with respect to the Passport's Category as mentioned above)
Second Time Lost	Quadruple Fee (with respect to the Passport's Category as mentioned above)
Third Time Lost	The Mission will issue emergency passport for return to Pakistan under intimation to Directorate General Immigration & Passports. Such cases will be referred to Directorate General Immigration and Passports (IMPASS) Pakistan for further necessary action.

Mode of Payment of Fees:

1. In case of High Commission for Pakistan, Canberra, POSTAL MONEY ORDER / CERTIFIED BANK CHEQUE / BANK DRAFT in favor of "**High Commission for Pakistan, Canberra**".
2. All types of **Credit / Debit Cards** are also accepted for payment only in the **Consulate General Sydney** through **EFTPOS machine** at the Consular Services Counter.
3. **No Cash is accepted in any case.**

Contact:

High Commission: Yarralumla ACT 2600 (Australia)
P.O. Box 7130,
Tel: +61-2-6273-1114 (1400-1600 hours)
Fax: +61-2-6273-1199
ca@pakistan.org.au

Consulate General: Level 3, 109 Pitt Street
P.O. Box 5256, Sydney CBD NSW 2000
Tel: +61-2-9220-5600 (1400-1600 hours)
Fax: +61-2-9223-0140
enquiry@pakistan.org.au

Consular Timings: 0930 - 1300 hours (Monday-Thursday);
0930-1200 hours (Friday)

Check List

1. Application form (Part-A and Part-B) duly filled in and signed
2. 4 Passport Size Photographs (white background)
2. Police Report in Original
3. Lost Passport Fee as per schedule notified by the Government from time to time
4. For fresh / renewal / modification of MRP following documents are required in addition:
 - i. Valid NICOP, CNIC or NADRA Form B with its photocopy
 - ii. Photocopy of first 2 pages, if available
 - iii. Form S-1 (if any) and Birth Certification (if any) and photocopies
 - iv. Parent's Passports, CNIC / NICOP in case of Child
 - v. Pre-paid, Self-addressed envelope for in case of delivery preferred by post.